Steps to Priority Registration

Registration begins on JAN 06th and ends on JAN 19th 2013.

- Proceed to NYIT Admissions collect Registration form and print your evaluation from Computer Lab.
- Meet with Dr Suzanne White as Advisor, complete your REG form
- Proceed to NYIT Finance officers and NYIT Bursar (located at the Finance building)
- If you are ready to pay, the Finance officer will collect fees and the registration forms shall be stamped with signature as PAID.
- Then you may proceed to the Admissions to meet with Registration officers to register your courses into the system.
- After registering the courses into the system, you MUST again return to finance to receive your official payment receipt.

KINDLY NOTE:
REGISTRATION WILL ONLY BE COMPLETE AFTER PAYMENT IS FINALISED

EXCEPTIONS
All exceptions to above (late registrations and/or late payments etc) must be agreed and signed by Finance officer and Campus Dean.
NO late payments shall be accepted without exception signatures.

This registration has been planned specifically to prioritize & facilitate students graduating; Hence students are requested to complete registration before classes are full.
We cannot guarantee seats once the section is closed, students will have to wait & register when the course is offered again.

IMPORTANT NOTICE
Fall 2013 there will be no more ADD/DROP all Registrations/completed and close on the 19th Jan 2013.